PROCEDURE FOR PROPOSED STUDENT ORGANIZATIONS

(Persons interested in forming social fraternities or sororities must contact the Coordinator of Greek Affairs at 570-389-4997)

1. Complete and submit a Petition for Recognition or Reactivation of Student Organization Status to Kayla May in the Center for Leadership and Engagement, Northumberland Residence Hall, Ground Floor.

2. The Committee on Student Organizations will review the petition. Representatives from the proposed student organization may attend or may be requested to attend the meeting of this committee during which the petition is reviewed. The organization will be notified, in writing, of the action taken by the committee.

3. If the petition of the proposed student organization is approved, the members of the organization may begin drafting its constitution. The organization should follow the model constitution (available at http://cle.bloomu.edu/assets/docs/orgs/constitution-model.pdf), and Robert's Rules of Order, Revised Edition, as closely as possible.

4. After the constitution is written in its final form, the organization is required to e-mail the constitution to Kayla May at kmay@bloomu.edu. Copies will be distributed to the members of the Committee on Student Organizations. The Advisor or Chairperson of the Committee on Student Organizations may invite the president and/or the faculty advisor of the proposed organization to attend the meeting when the constitution is to be reviewed.

5. If the constitution is ratified, the organization will be notified, in writing, of that action. The organization will also be notified of all rights and privileges granted to recognized student organizations.

6. The President of the University and the Council of Trustees reserve the right to review any action taken by the Student Senate in regard to the approval and operation of student organizations.

7. An organization may appeal any action taken by the Committee on Student Organizations to the Student Senate.

8. If, for some reason, an approved student organization becomes inactive or disbands, it must notify Kayla May at kmay@bloomu.edu, Center for Leadership and Engagement, Northumberland Hall 570-389-4354.

Updated 2/25/15
PETITION FOR RECOGNITION OR REACTIVATION OF STUDENT ORGANIZATION STATUS

(Persons interested in forming social fraternities or sororities must contact the Coordinator of Greek Affairs, 570-389-4997)

We, the undersigned students, hereby petition the Community Government Association and the Committee on Student Organizations of Bloomsburg University to recognize

____________________________________________________ as an approved organization.

(Name of Organization)

The purposes of this organization shall be:

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Membership in this organization shall be open to all students regardless of race, religion, or national origin who are in good academic and social standing at Bloomsburg University.

Activities of this organization shall be in accordance with the policies and procedures adopted by the student government association (CGA), university and/or local, state or federal laws.

Please return this application to the Center for Leadership and Engagement Office, Northumberland Hall, Ground Floor, for review by the Committee on Student Organizations.

Signatures and BU ID # of 10 Prospective Members:

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Print Student Contact’s Name

Print Advisor’s Name

Print Student Contact’s E-mail Address

Advisor’s Signature

Student Contact’s Local Address

Student Contact’s Local Phone

Advisor’s Address

For Office Use Only: Petition is ☐ Approved ☐ Rejected

Advisor, Committee on Student Organizations

Date